

Print on walkON letterhead or the co-host's letterhead.

RE: Invitation to Walkable Communities Workshop

Dear (enter name):

We are pleased to invite you to our Walkable Communities workshop to identify ways to improve the walking and cycling conditions for local residents and ultimately to improve their health. This session is organized by the (name of lead group if appropriate e.g. city) and (name of Heart Health Project) in partnership with walkON, a Central West Project that encourages people-powered transportation.

During the workshop a community design expert will focus on the issues of planning, development, economic benefits, health and traffic safety, which you may deal with. You will hear how our community can plan for active living. Find out what's working in other communities and what's not. **There's also a walk-about to look at factors that can help or hinder walking and cycling, so dress comfortably.**

Your input is critical to the success of the workshop and the creation of a plan for (enter name of community). The workshop will take place on:

Enter Date and Time

at (enter location)

Please RSVP by (enter date) by emailing (xxx) or calling (xxx)

Actively yours,

Coordinator to sign, plus

Seek signature from mayor or community leader